

5.4 Grading and Reporting Policy

The Governing Board of KC International Academy adopts the following policy effective on the date that the policy is adopted by the Board.

SECTION 5.4.1 Grading.

SECTION 5.4.1.1 The School Leader or his/her designee shall be responsible for developing a grading scale which comports with the School's instructional philosophy, curriculum, and state mandates.

SECTION 5.4.1.2 Teachers shall use a variety of methods to assess student progress.

SECTION 5.4.2 Reporting Student Progress.

SECTION 5.4.2.1 A report card will go home every semester.

SECTION 5.4.2.2 The report card shall provide accurate reporting of student progress against academic and other standards based on qualitative and quantitative evidence collected on classroom work, projects, tests, quizzes, performance based tasks, observations, and other evidence.

SECTION 5.4.2.3 Cumulative grades shall be transferred to students' individual permanent school record and report cards and permanent records shall be maintained in the student's files according to the adopted records retention schedule.

SECTION 5.4.2.4. Teachers are expected to maintain regular communications with parents/guardians by providing timely return of graded classwork and convening informative student conferences.

